

UPDATE OF CONTACT DETAILS

Date: _____

Owner 1:

First Name: _____ Surname: _____

Owner 2:

First Name: _____ Surname: _____

Strata or Deposited Plan number: _____ Lot number: _____

Address of property: _____

Contact Details: (Please tick all that apply)

Please record my new **Mailing** Address: _____

Please record my new **Email** Address: _____

Please record my new **Contact Numbers:**

Business: _____ **Home:** _____

Mobile: _____ **Fax:** _____

Where would you like us to send your **levy notices** to? Please choose **ONE ONLY**.

- Mailing Address **OR**
- Email address **OR**
- Other address as follows: _____

Where would you like us to send **all other correspondence** to? Please choose **ONE ONLY**.

- Mailing Address **OR**
- Email address **OR**
- Other address as follows: _____
-

Tenanted Properties:

My unit is tenanted. The contact details for my Property Manager are:

Managing Agent: _____

Contact Name: _____ Phone Number: _____

Business Address: _____

OWNER 1

SIGNED: _____ (Signature)

FULL NAME: _____ (Print)

DATE: _____

OWNER 2

SIGNED: _____ (Signature)

FULL NAME: _____ (Print)

DATE: _____
